April 10, 2024 *Prescott, WA*

MINUTES OF MEETING

**CALL TO ORDER:**

The Walla Walla North County Fire District Commissioner’s meeting was called to order at 8:00 AM by Commissioner Steve Hoffmann.

**PRESENT:**

Commissioners Steve Hoffmann (D3), Jeff Buley Via phone (D3), Brent Tompkins (D1), Dave Brock (D1), Bob Beckman (D7), Eric Cochran (D7), Chief Ruffcorn and Secretary Sara Winona (D3/D7)

**MINUTES OF PREVIOUS MEETING:**

* Minutes of March 2024 meeting provided and reviewed. Dave moved to accept as is and Eric seconded.

**CHIEFS REPORT:**

* 3147 Fixed, we need to get a credit app into RWC to increase our limit. They require payment by the end of the month when that work was done. Sometimes that does not coincide with when we can get vouchers cut. Jim will work on that.

**OLD BUSINESS:**

* WA Fire Commissioners Handbook review: Tabled
* SOP Review/Creation for WWNCF: Tabled

**NEW BUSINESS:**

* A new account has finally been created for North County Fire under D3! Discussion on how much money each district should contribute at this point in the year. Do we need to create an UBI number, register business, etc.? what about payroll and taxes? Discussion was had and decided to table moving money until we find out more information.
* Discussion on how everyone felt contractual agreement was going. All present agreed that is was working well and as planned. What are next steps? After some discussion, Eric moved that the three districts start the process to officially merge. Jeff seconded that motion, and all were in favor.

Respectfully submitted,

Sara Winona, Secretary

Steve Hoffmann, Chairman